

Robert C. Byrd Honors Scholarship

Rules and Regulations

First Year Students

The first year scholar must attend college full-time for the first year following high school graduation or the entire scholarship will be forfeited.

The scholar must attend the school designated on the ***Recipient Agreement Form*** unless the Utah State Office of Education program coordinator has been contacted and received a written ***Change of Information Form*** prior to fund distribution.

No postponements/deferments will be granted in the first year with the one exception being a physician's documentation of an illness preventing the scholar from attending school.

About the Scholarship, Continuing Student Requirements and Renewal Information

The scholarship is renewable for four years of undergraduate study only, provided the program continues to be funded and all requirements are met by the student.

The scholar must attend school full-time unless a waiver has been pre-approved based on the guidelines below. Waivers must be requested in advance of the leave of absence. Failure to apply for a waiver will result in the forfeiture of the balance of the scholarship award.

The scholar must make adequate academic progress as defined by the institution of higher education attended.

A check will be mailed to the institution of higher education you designate on the ***Recipient Agreement Form***. These distributions will be mailed sometime in mid-September and mid-December.

If you change your school of attendance at any time, you must notify our office in writing within 30 days of enrollment to ensure disbursement of funds to the correct institution; failure to do so will result in the forfeiture of the balance of the scholarship award.

The scholar is expected to use \$1,500 per year. It is the intent of the scholarship that the student attends four years, full-time and uses the funds during the appropriate year.

The annual award is \$1,500. This award may change annually dependent on continued federal funding.

Waiver Information

Full-time waivers will be granted for one of the following reasons:

Illness as documented by a physician

Religious mission duty as documented by proper authority

Waivers must be requested in writing prior to a missed semester. Failure to apply for a waiver will result in the forfeiture of the balance of the scholarship award.

An approved waiver will be assigned a date by which the student must be re-enrolled as a full-time student. If the student fails to meet this requirement, the remainder of the scholarship is forfeited.

Application for a waiver does not guarantee the waiver will be granted.

Scholars who have applied for and received a waiver will have their funds carried over to the following year or until the date set in the waiver agreement.

If a waiver has not been approved for the scholar, the scholar must attend school full-time in good academic standing or the remainder of the scholarship will be forfeited.

Description of a Qualified Institution of Higher Education

The *Robert C. Byrd Honors Scholarship* scholar must attend an eligible postsecondary education institution that is located in: One of the 50 United States, the District of Columbia, Puerto Rico, the Virgin Islands, Guam, the Northern Mariana Islands, American Samoa, and the Freely Associated States (the Federated States of Micronesia, the Republic of the Marshall Islands, and the Republic of Palau).

The school you attend must be an accredited institution of higher education to qualify.

Military academies do not qualify to receive these funds.

Study Abroad

Robert C. Byrd Honors Scholarship recipients may not use their scholarship to attend a foreign school; however, a scholar may study abroad as long as the following criteria are met:

The scholar is enrolled at a qualified institution of higher education while abroad **AND**

The scholar must receive credit from that institution of higher education for the study abroad.

If a scholar plans to study abroad and needs to attend a different qualified institution of higher education to accomplish this, the scholar must submit a ***Change of Information Form*** within 30 days of enrollment in the study abroad program. If any of these criteria are not met, the remainder of the scholarship funds will be forfeited.